

# Childcare Reimbursement Request

<b>Make Check Payable To</b>			
<b>Address</b>			
<b>Signature</b>			
<b>Daycare Date</b>		<b>Event/Ministry Area</b>	
<b>Total Number of Children</b>		<b>Number of Hours Worked</b>	
<b>Total Amount Due</b>		<b>Childcare Requested By</b>	
<b>OFFICE USE ONLY:</b>			
<b>Account Number</b>		<b>Account Type</b>	
<b>Due Date</b>		<b>Reviewed By</b>	
<b>Pay Date</b>		<b>Approved By (Required)</b>	

<b>Reimbursement Chart</b>	
<b>Children</b>	<b>Hour Rate</b>
<b>1 - 2</b>	<b>\$8.00</b>
<b>3 - 4</b>	<b>\$8.50</b>
<b>5 or more</b>	<b>\$9.00</b>